

# **MINUTES**

## **BETHPAGE WATER DISTRICT**

**DATE: March 20, 2025 – 3:00pm**

**Location:** Bethpage Water District, 15 Grumman Road West Suite 1450

**Commissioners and others present:**

John Coumatos   Scott Greco   Theresa Black   Sal Greco   Michael Boufis  
Denise Spinelli   Joseph Daub   Michael Ingham   Gregory Carman  
Michael Weber   Richard Humann

**Call to Order:**

**Minutes of previous meeting:**

Minutes from February 26, March 3, 4, 6 & 14, 2025. Motion made by Commissioner Black, seconded by Commissioner Greco and unanimously carried to accept minutes presented.

**Superintendent's Report:**

1. Supt. Boufis received a FOIL request from Virginia & Ambinder LLP looking for certified payrolls on Palace Electrical Contractors, Inc. on project BPWD2301 – renovation of the administration building.
2. Supt. Boufis presented the board with payroll journal reports week ending March 9, 2025
3. Supt. Boufis presented the board with overtime report week ending March 9, 2025.
4. Supt. Boufis presented the board with change order No. G-12 for M&N Construction Services, Inc. in the amount of \$14,040.00 for concrete leveling slab for the back garage.
5. Supt. Boufis received a letter dated March 5, 2025, addressed to engineer Michael Weber from Nassau County Health Department public health engineer Antonio Mirante on comments for the installation of North to South transmission main.
6. Supt. Boufis presented the board with change order No E-02 for Palace Electrical contractors, inc. in the amount of \$1,567.66.
7. Supt. Boufis presented the board with allowance authorization contingency No E-02 for Palace Electrical Contractors, inc. in the amount of \$17,450.00.

8. Supt. Boufis and Denise Spinelli working on Re-formatting minutes for posting on District's Website.
9. Commissioner Greco inquired as to the progress with the North/South Transmission Water Main? Engineer Weber commented, progress is delayed due to the Ryder Cup Golf Tournament being held at the Bethpage Golf Course.

### **Town of Oyster Bay Bond Claim Forms**

M&N Construction Services Inc.

BPWD2301 – Renovation of Administration Building

Invoice – #M&N 17

Net Payable: \$74,218.16

### **Correspondence:**

1. Tri-party collateral agreement. Capital One and Bank of NY at 105%. February month end statement.
2. Tri-party collateral agreement. Capital One and Bank of NY at 105% dated 3/3/25.
3. Tri-party collateral agreement. Capital One and Bank of NY at 105% dated 3/10/25.
4. Tri-party collateral agreement. First National Bank of Long Island and M&T Bank. February Month-end Collateral Statement.
5. Irrevocable Stand-By letter of credit for First National Bank of Long Island from Federal home loan bank of New York in the amount of \$8,000,000.00.
6. LIWC notification for the 707<sup>th</sup> meeting being held at Patrizia's of Massapequa on Monday March 31, 2025.
7. E-mail from Lauren Sarvis of Tetra-Tech informing us that the in-person March RAB meeting will be cancelled.
8. Gary Cucchi sent over the draft announcement for the 5<sup>th</sup> grade poster contest. Correction made by Commissioner Black.

### **Attorney's Report: Michael Ingham / Gregory Carman**

1. Attorney Ingham discussions were undertaken concerning statutory protocol for participating in Executive Sessions by the Board of Commissioners.
2. Attorneys Carman and Ingham will discuss a request that Supt. Boufis received from Kevin Barry e3 Creative Resource Group for the Commissioners and Superintendent to appear in a documentary. List of Question to be reviewed prior to any interviews.
3. Mr. Ingham also reported working with Nicole Morton at Salerno Brokerage regarding insurance requirements for the District's Long Island

Railroad Project. We are working to establish separate insurance criteria for the District and its construction contractor.

4. Attorney Ingham reported that Ms. Long confirmed that T-Mobil is current on its cell phone rent at both Grumman Road and Adams Ave. Accordingly, the Board directed Mr. Ingham to continue negotiations with T-Mobil for a new License Agreement at Grumman Road which is due to expire shortly.

**Engineer's Report: Michael Weber**

1. North to South Transmission Main – Progress as usual. Hold up due to Ryder Cup Golf Tournament.
2. Well House No. 7 & 8 Roof Replacement & Improvements - Punch List provided to Stalco. Final change order issued to contractor. Waiting for close out documents.
3. Ion Exchange & AOP Treatment at Plant No. 1 – Electrician(Hinck) to complete all termination of IX System startup for the week of April 7<sup>th</sup>. The Packed Tower blower motor, duct work, filters and accessories have been delivered to the site.
4. AT & T Upgrades at Adams Ave. – Construction is complete. JVM received email on 2/18/25 that crew needs to come back for 1-2 days for a troubleshoot of equipment. Troubleshoot is scheduled for Thursday 3/20 and Friday 3/21 weather permitting.
5. Renovation of Administration Building – Admin. Building Bathrooms completed by M & N and Ambrosio started on site to install fixtures. PGA on site installing controls and addressing subpar work. Garage Building: M & N finished the masonry blocking at garage openings, foam insulation started and to be followed by stud framing to start, exterior finish work to continue. Hinck & Ambrosio at stopping point until interior walls are framed but should be on site in the next two weeks to complete rough-in.
6. Harrison Ave. Watermain Replacement – Central Ave. work scheduled for Monday 3/24. Contractor to perform concrete restorations on 3/13 and 3/14. Contractor to level meter pits and curb boxes in early April along with any grading and seeding. Town of Oyster Bay preliminarily scheduled to repave roadways in 4-6 weeks.
7. Solar Field at Grumman Road – SUNation to provide H2M with proposal for engineering support. H2M is in contact with the District's Accountant to discuss Tax Credits and Rebates.
8. Marginal Roads WM Replacement – Field utility survey work performed. Additional mark-outs requested. Survey Cad Work done.

9. 2025 Biannual Tank Inspections – First round of Tank Inspections are scheduled for Thursday 3/20 weather permitting.
10. Supt. Boufis added, Water Main Break with Hicksville Water District at Stewart Ave. and South Oyster Bay Road under review by Supt. Boufis and H2M.

**Operational / Water Quality Report: Joseph Daub**

1. New District Vehicles – Visited Dodge Dealer. Four new Dodge Rams being out fitted. Minor changes made. Delivery expected end of Month.
2. PMG Updates – Minutes being re-typed & will be posted once prepared.
3. Daupler Answering/Notification System – Waiting for additional references. Proceeding with their services.
4. Vapor Phase Carbon Container Purchase – Amendments signed by both parties. Month to month rental agreed upon.
5. Grumman Road Entrance Gate – Pad poured and gate to be installed with-in 6-8 weeks.
6. Mr. Daub stated the District will hold-off on renewal of Xerox Photo Copy Machine Lease until we move into new office. Other options being pursued.

**Old Business:**

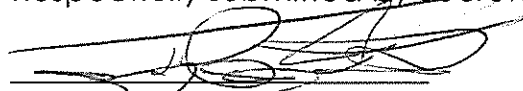
1. Old business updated spreadsheet

**New Business:**


Water Rate Billing Tiers under review by the District.

**Meeting Adjourned:**

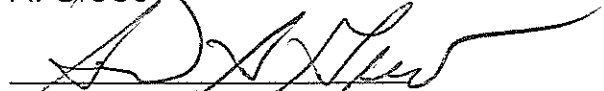
Respectfully submitted by Secretary Scott A. Greco



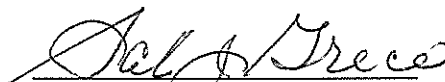
John F. Coumatos Chairman



Theresa M. Black Treasurer



Scott A. Greco Secretary



Sal J Greco Consultant