

Minutes

BETHPAGE WATER DISTRICT

DATE: January 30, 2025

Location: Bethpage Water District, 15 Grumman Road West Suite 1450

Commissioners and others present:

John Coumatos Theresa Black Scott Greco Sal Greco Michael Boufis
Joseph Daub Michael Ingham Greg Carman Richard Humann
Michael Weber Denise Spinelli Diana Long

Call to Order: 3:00 pm

Minutes of previous meeting:

Minutes from January 13, 21, 23, 27, 2025. Motion made by Commissioner Black, seconded by Commissioner Greco and unanimously carried by the Board.

Superintendent's Report:

1. Supt. Boufis received a draft contract from Supt. Reilly from the Massapequa Water District on a proposed IMA between the Massapequa Water District and SFWD. Massapequa Water District would like us to enter into a similar contract, the draft included a \$150.00 stipend for employees' responding to an emergency water main repair. The draft was forwarded to Attorney Ingham for review.
2. Supt. Boufis presented the board with payroll journal reports, week ending January 26, 2025.
3. Supt. Boufis presented the board with overtime report week ending January 26, 2025
4. Supt Boufis received a letter dated January 29, 2025, from John Walsh at PKF O'Conner Davies with our engagement letter attached. Engagement Letter approved by Board.

Correspondence:

1. Tri-party collateral agreement. Capital One and Bank of NY at 105% dated 1/21/25
2. Federal Home Loan Bank – Irrevocable Stand-By Letter of Credit for the account of Flushing Bank in the amount of \$16,500,000.00.

3. Previously signed Petition to the Town of Oyster Bay in reference to Bethpage Water District and Hicksville Water District forward to Attorney Ingham for HWD approval.

Attorney's Report:
No Report

Engineer's Report:

1. Well House No. 7 & 8 Roof Replacement & Improvements – Louvers delivered Wednesday, currently being installed.
2. Ion Exchange & AOP Treatment at Plant No. 1 – Plumber continues to work on the ISEP System small piping. Brine tanks have been set on the concrete pad. PEX piping to the brine tanks to be installed. David Murkowski from Calgon was out on site on 1/29 to check over the ISEP System and make sure all equipment is on site. Air Stripper delivery scheduled for the second week of February. Air Stripper media is on site.
3. Renovation of Administration Building – Contract G is starting interior flooring finishes (carpet, VCT, LVT) and bathroom tile work. Garage Work – Demolition work completed. The contractor is forming new foundation walls and prepping to pour leveling slab in garage. Change Order coming. Three leaks were located on the piping. Signs of poor workmanship by plumber. Bonding Company to be notified. Met with Ryan from H2M. Modification to the roof line must be completed.
4. 11 Union Ave. Service Stubs – Draft plans shared with District. Owner advised of required deposit to release plans for bid. The owner has asked to hold off until further notice. The meeting is set for next week by H2M.
5. North South Transmission Main – Phase 2(Central Ave.) Plans and specs submitted to NCDOH. LIRR confirmed there is no agreement in place and sent over the documents required to prepare the agreement. H2M preparing agreement documents. Transmission Main to be part of this agreement.
6. New Water Main Project Service Road and Stewart Ave. – Supt. Boufis has requested Mark Out of area. Design to commence by H2M. Nelson & Pope notified.
7. Water Main Replacement Harrison Ave. - Contractor Merrick Utilities will be scheduling the remaining work at night to accommodate Business Owners.

Operational / Water Quality Report: Joseph Daub

1. New District Vehicle Purchase Orders have been issued with VIN Numbers.
2. Supt. Boufis, Joseph Daub, Denise Spinelli and Commissioner Black continue to prepare for the Spring Newsletter and Annual Award Ceremony at the Bethpage Library. Newsletter will be either 6 or 8 pages due to the amount of information which will be presented.
3. Review of new BWD Employees have been scheduled for the first, third and six month intervals by Joseph Daub and Denise Spinelli.
4. The inspection of Bethpage Fire District's Facilities has been completed.

Old Business:

1. Old business updated spreadsheet.

New Business:

1. Commissioner Coumatos inquired about the future Town Hall Meeting for 2025. On hold at this time.
2. Commissioner Coumatos commented on the BWD Policy & Procedure Manual being reviewed by Attorney Ingham. Convention Expenses and NSWCA attendance will be under review.
3. Commissioner Greco contacted Jeffery Lew to schedule a meeting with the Board, Supt, Boufis and Diana Long to discuss future investments by the District.

Commissioner Coumatos presented an Amendment to January 30, 2025, Minutes as per attached.

Meeting Adjourned: 4:45 pm

Respectfully submitted by Secretary Scott A. Greco


Theresa M. Black Treasurer


Scott A. Greco Secretary


John F. Coumatos Chairman


Sal J Greco Consultant

BETHPAGE WATER DISTRICT

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COMMISSIONERS
John F. Coumatos
Chairman
Theresa M. Black
Treasurer
Scott A. Greco
Secretary

Michael J. Boufis
Superintendent
Joseph H. Daub
Asst. Superintendent
Michael F. Ingham
Counsel to the District

February 19, 2025

Amendment to January 30th, 2025 Minutes

1. Commissioner Coumatos questioned proper protocol in accordance with New York State Comptrollers guidelines concerning attending Conferences. Specifically, what are the correct procedures and monies pertaining to a stipend.
2. Superintendent Boufis informed the board that a check was received by the Bethpage Fire District regarding fire hydrant rental for 2024. The check did not reflect the actual amount of the invoice. BWD billed \$61.20 per hydrant, and they paid \$60. Discussion by the Commissioners will be ongoing for the 2025 billing until the BWD Commissioners are on the same page at which point a discussion will take place with the Fire District.

John F. Coumatos

A handwritten signature in black ink, appearing to read "John F. Coumatos".

Chairman
Bethpage Water District