

MINUTES

BETHPAGE WATER DISTRICT

Date: April 9, 2026 – 5:00pm

Location: Bethpage Water District, 25 Adams Avenue

Commissioners and others present:

John Coumatos Theresa Black Scott Greco Michael Boufis
Joseph Daub Diana Long Richard Walker Richard Humann Michael
Weber Gregory Carman Gary Cucchi Sal Greco

Call to Order: 5:01 pm

Minutes of previous meeting:

February 26th, March 12th and March 19, 2026, for review and approval

Overview

Board addressed meeting-minute production and approval process, capital project updates (notably the North–South Transmission Main), settlements and vouchers, regulatory items, public relations and education, operational contracts, resident property access, grants/cybersecurity, investment reporting, audit status, and financial governance.

Minutes Production and Approval

Commissioner Black presented a Trial of Echo software to produce full meeting transcripts; transcript is generated instantly to Word and will be circulated post-meeting. Voice identification may improve with use; interim solution is to introduce speakers verbally.

Commissioner Coumatos concerned about minutes backlog: several recent meeting minutes not received; concern about memory of details fading. Full transcripts expected to help.

Protocol going forward: minutes drafted, then read/waived and corrected at the next meeting in open session; no mid-week sidebars/edits. Once corrected, minutes are accepted and made public.

Recent corrections noted (e.g., “26th” vs “25th”; “713th meeting,” not “716th”).

Superintendent's Report: Michael Boufis

Payroll and Overtime Reporting

Quarterly overtime report and charts provided, broken down by category (on-calls/standby pay, hydrants/service calls, plant alarms, chemical alarms), including counts and payouts.

Capital Projects and Change Orders

North-South Transmission Main (Phase 2/3): Change Order 1 (CO1) from Banker Construction for \$23,329.30 (includes PC04, 6, 7), revising contract to \$3,241,373.30. Signed by H2M and Banker; Board authorized signing CO1.

Settlements and Incoming Wires

Tyco PFAS settlement: gross \$248,364.65; after legal fees, first wire will be \$211,109.95.

PFAS settlement: gross \$103,302.10; legal fees \$15,495.32; first wire will be \$87,806.79.

Notice from Stephanie Biehl (Sher Edling): wires expected to hit bank tomorrow or Monday.

Town of Oyster Bay Bond Claim Forms

1. Intricate Tech Solutions (Admin Building Renovation) Invoice #2 for \$14,241.45.
2. Invoice #3 for \$17,432.50 (heating system repairs; finishing PGA's work).
3. Plant 1 Ion Exchange AOP (Philip Ross Industries): Payment 9 for \$289,906.75; Payment 10 for \$164,663.50.

Board signatures pending on certain Town vouchers previously signed by Commissioners.

4. PGA/Intricate/Smart Controls Costs

Admin building costs are over original amounts. District currently out-of-pocket ~\$120,000 (approx. \$80,000 Intricate; \$100,000 Smart Controls; figures discussed as rounded). Litigation to recoup deemed unlikely to succeed; concern that requisitions approved by the engineer were not paid, complicating legal position.

Correspondence:

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1. Letter from Congressman Suozzi to Commissioner Black congratulating her on election to the Board of Directors of Long Island Water Conference.

2. Newsday TV segment: Superintendent interviewed about "11 Union Avenue" plume conditions; routine questions, no surprises. Air date TBD. Counsel (Gary Cucci) coordinated.

3. LI Water Conference Operator Workshop—Cross Connection Control: Wed, April 29, Bayshore Firehouse; sign-in 12:30, class 1:00–3:45. Attendees to include Joe, Dave, Andy, Murph, and Commissioner Greco.

4. Water Taste Contest: May 5–6 at SUNY Farmingdale; contact Steve Mira by Monday, April 27; District intends to participate and may provide booth volunteers.

5. Saratoga Spring Meeting: Travel logistics set—Scott, Joe, Robbie Tuesday; Mike Monday; agenda available online.

6. Cybersecurity: New NYS regulations require compliance by Jan 1, 2027. Proposal (services and grants) shared with Superintendent for review and Board presentation next meeting. Operators must take a 1-hour cybersecurity course once per 3-year license period (continuing education credit).

7. Tri-Party Collateral Agreements: Capital One/Bank of New York Mellon at 105% (dated 3-30-26).

8. Webster/Bank of New York Mellon at 102% (dated 3-30-2026).

9. March 2026 month-end agreements (105% and 102%), NYCLASS disbursing account activity statement.

10. March 2026 month-end investment statement (RBC Advisor for First American Asset Advisor) provided.

Commissioner Greco requested quarterly investment statements for all investment accounts (not operating accounts). Supt. Boufis reported that the Treasurer's report currently consolidates bank statement details (e.g., CDs) into an executive summary for readability.

Attorney's Report: Gregory Carman

Policies, Legal, and Governance

Attorney: Auditor's letter delivered; updated IMA with the Town of Oyster Bay ready for signature; investment policy to be reviewed/tweaked and brought next week; copy of current policy to be shared.

Standard Workday Resolutions: Prepared for required 30-day website posting; to be repeated annually at reorganization (with later references in subsequent years).

Engineer's Report: Michael Weber

BPWD1554 – North to South Transmission Main -H2M provided a table summarizing all pending Phase 2 change requests (extras and foreign fitting credits), with positions/recommendations. Items included in CO1 were straightforward; remaining items to be revisited next week, then sent to Banker. Phase 2: schedule to complete still awaited; importance of wrap-up stressed. Phase 3: notice of award issued; contract books ready. Easement is with Parks/Comptroller; construction permit needed before park mobilization. Contractor developing schedule with drilling sub and materials; start date depends on easement/permit and contractor schedule alignment.

BPWD2107 - Adam's treatment plants: water quality data compiled; expect to request "completed works" with the County next week.

BPWD2501 – Exterior Overcoat of Adams Avenue Elevated Storage Tank - Elevated tank: Bridgeway completed new lighting; a photo sensor (outside project scope) was fixed by Hank Electrical. Payment 1 (~90% of contract value) expected; Payment 2 to follow.

BPWD2552 - Watermains: Barnum Avenue—final hard copies submitted; approval expected any day.

BPWD2553 - Dennis Lane & Elizabeth Drive—final hard copies submitted.

BPWD2554 - Elm Drive- Nassau County comment asks removal of references to new residential backflow devices from plan to avoid separate applications/fees per house.

County backflow stance inconsistent across reviewers. Meeting with Health Commissioner Monday to seek a uniform policy (prior understanding: separate permits only for brand-new services, not replacements).

BPWD2275 - Verizon upgrades resumed today, expected completion by the 14th.

BPWD2276 - AT&T upgrades at Grumman Road will begin once inspection coverage is scheduled.

BPWD2601 – Wellhouse & Treatment for Well BGD-2 - wellhouse/treatment: preliminary floor plan shared; design report in progress.

Old Business: Asst. Supt Daub

1. Two dump trucks fitted with safety lights and returned to service.

2. Smart Controls Service Contract (Approved)

Board approved a 1-year maintenance contract with Smart Controls (Johnson Controls integrator) for building management/HVAC controls: \$8,500 annually. Includes semi-annual preventive maintenance and up to 16 hours of emergency service. Without contract: \$500 dispatch plus hourly. Vendor performance to date reported as excellent.

3. Vapor-Phase Carbon Containers (Calgon)

Purchase option price reduced from \$216,480 to \$169,907; current rental is \$5,800/month and remains month-to-month. Containers are recently refurbished "brand new."

Discussion: potential future reconfiguration of treatment train at Plant 6 could eliminate need for vapor-phase; redeployment elsewhere (e.g., Plant 5) uncertain. Suggested approach: consider lease-to-own terms or continue month-to-month until engineering/payback analysis is revisited. H2M to retrieve prior memo with construction cost, savings, and payback estimates for next meeting.

4. Resident Property Access Issue

Mr. Falcone installed turf over the meter pit/backflow test pit, blocking access; objected to staff attempts to locate/open it and proposed the District pay his turf contractor each time.

Board consensus: cease courtesy residential backflow testing at this property; require homeowner to hire a certified tester and maintain pit access; fines apply if not tested on time. Staff to contact resident after a cool-down period.

New Business: Supt. Boufis

1. Grants and Capital Planning

North–South Transmission Main grant applied Sept 11, 2025; additional treatment grants (e.g., for BGD2) likely when engineering report is ready; state funding cycles noted (new large allocations discussed).

Current grant opportunity: EFC cybersecurity grants (\$50,000–\$100,000); District plans to apply.

2. Five-year capital/strategic plan: To be scheduled, aligned with BGD2 and the N/S Transmission Main; rough projection discussed of significant multi-year investments.

3.. Audit timing: Accountant (JKL) advancing submissions to Town and auditors; expects brief return week of the 20th to finalize. Project spending being reconciled by project (e.g., reallocations among AOP, building, etc.).

4. Commissioner Coumatos discussed the building bond variance: Preliminary estimate shows ~\$2.5M (≈32%) over original building bond. Independent review requested; final reconciliation to be delivered as part of audit work product.

5. Financial Governance Discussion:

Commissioner Coumatos expressed concern over budget discipline and timely disclosure of cost overruns (e.g., Admin Building and North–South Transmission Main). Direction: before committing to over-budget spending, staff must return to Board with options (deferments/cuts/funding source).

Funding mechanics: Town's recent BAN sale provides roughly \$7M for 2026 projects; Town comfortable covering moderate overages due to cash management strength, but District will pay back via next year's BAN or cash. Authorization pool remains, but Board wants tighter controls and earlier alerts. Contractor performance concerns: Caution raised about Banker's Phase 2 timeliness; alternatives discussed in principle, mindful of the project's criticality.

Public Relations, Education, and Events: Gary Cucchi

Media/press: Press release picked up by the Patch, Long Island Press, Bethpage Newsgram; Newsday declined this cycle but supportive for future items. Two-and-a-half hours of district video captured (incl. Superintendent Boufis, Commissioners Black and Greco interviews), unedited long-form of Mike's presentation retained; additional filming with Ms. Marcis scheduled.

School tours/poster contest: Two separate awards nights planned—Bethpage Library (target: second week of June) and Island Trees Public Library—with nine winners each. Trophies to be ordered.

Website updates ongoing; past minutes archived through 2025; new minutes to be posted per the revised process.

MailChimp: new account set; three databases being merged; target first community email early May.

Giveaways: Order 1,000 blue aluminum/stainless water bottles (under \$5 each).

Avoid plastic due to microplastics concerns; turnkey handled by PR.

Newsletter: Spring topics drafted; Board to review post-travel. Backflow reminder cadence (2–3x/year) under review.

Community education idea: Create a clear 10-year timeline/summary of major infrastructure and treatment investments (“tax dollars at work”), emphasizing proactive, advanced treatment and resulting water quality.

Upcoming Steps and Actions

Distribute Echo transcript post-meeting; continue trial and assess voice ID options; introduce speakers in interim.

Minutes protocol: implement “review/correct/accept at next meeting” process; post accepted minutes.

Sign CO1 (\$23,329.30) for North–South Transmission Main; revisit remaining change requests next week.

Monitor easement/permit for Phase 3; secure schedule for Phase 2 completion and Phase 3 mobilization.

Submit “completed works” request for Adams treatment plants next week.

Track Verizon upgrade exit by the 14th; schedule AT&T upgrades at Grumman Road when inspector available.

Elm Drive backflow permitting: meet with County Commissioner Monday; adjust submittals per outcome.

Smart Controls: execute approved \$8,500 annual contract; schedule first PM visit.

Vapor-phase carbon: H2M to provide prior memo on treatment-train swap/payback; explore lease-to-own with Calgon; keep month-to-month for now.

PR: Order 1,000 aluminum bottles; prep spring newsletter; merge email lists; schedule poster events/trophies; continue video series; develop 10-year accomplishments timeline.

Cybersecurity: Review proposal; apply for EFC grant; schedule operator 1-hour course.

Investments: Provide quarterly statements for investment accounts; maintain Treasurer’s report roll-ups.

Audit: Complete project-cost reconciliation; deliver building bond variance analysis; finalize submissions.

Plan five-year capital/strategic session before Superintendent’s retirement

timeline; align with major projects and grant windows.

Commissioner Greco requested Executive Session to discuss personnel matters.

Executive Session: 6:25 pm – 6:45 pm


Commissioner Coumatos, Commissioner Black, Commissioner Greco, Supt. Boufis, Asst. Supt. Daub. Richard Walker, Diana Long, Sal Greco.

Returned to Regular Meeting: 6:50pm

Further discussion with respect to the CBA agreement. Commissioner Greco and Council Greg Carman had discussion regarding opening the CBA agreement on the initiative of the Board to make retroactive pay to the beginning of the year for those covered under the agreement. Council Greg Carman advised that it would not be good precedence for the Board to unilaterally and on its own to convey a benefit to the employees without receiving a benefit back to the district. Council Greg Carman further advised that if the board wished to increase pay of any single employee, they would simply do so in a Resolution without opening the CBA agreement.

Meeting adjourned: 7:03 pm

Respectfully submitted by Secretary Scott A. Greco



John F. Coumatos, Chairman



Theresa M. Black, Treasurer



Scott A. Greco, Secretary

BETHPAGE WATER DISTRICT

APRIL 9, 2026

**Standard Workday and Reporting Resolution for
Elected and Appointed Officials**

WHEREAS, the Commissioners of the Bethpage Water District and the boards appointed Treasurer and Secretary are eligible to participate in the New York State Retirement System; and

WHEREAS, The New York State Comptroller has been delegated the authority to promulgate rules and regulations for the reporting of service and salary information for all system participants und Retirement and Social Security Law §34; and

WHEREAS, the Comptroller has previously adopted reporting rules in 2 NYCRR 315; and

WHEREAS, the Comptroller has now promulgated amended reporting rules for ‘elected and appointed officials’ under 2 NYCRR 315.4 effective January 2, 2010; and

WHEREAS, the District is covered by these new rules by virtue of the elected positions of its three Commissioners;

NOW THEREFORE, in compliance with the Comptroller’s Reporting Rules and upon motion duly made and seconded, be it

Unanimously Resolved as follows:

FIRST, the standard work day for the elective office of District Commissioner for the purposes of retirement reporting shall be six (6) hours per day;

SECOND, the standard work day for the appointed position of Treasurer and appointed position of Secretary to the Board for the purposes of retirement reporting shall be eight (8) hours per day;

THIRD, the Record of Activities on file with the District for each respective Commissioner shall be utilized for reporting time earned in the retirement system

FOURTH, the Weekly Payroll Records on file with the District for the respective Treasurer and Secretary shall be utilized for reporting time earned in the retirement system

FIFTH, the elected officials encompassed by the standard six (6) hour workday and their respective term expiration dates are set forth in the annexed Schedule A.

SIXTH; a copy of this resolution shall be posted in the official District's website for a minimum of the thirty (30) days;

SEVENTH; after said thirty (3) day posting period has expired a certified copy of this resolution and an affidavit of posting shall be filed with the New York State Comptroller.

Dated: April 9th, 2026

Chairman Coumatos Aye

Treasurer Black Aye

Secretary Greco Aye

I, Michael J. Boufis, Superintendent of the Bethpage Water District, certify that the full board consists of the three members, and that all Board Members were present at such meeting and that the full Board voted in favor of the above resolution.

MICHAEL J. BOUFIS, SUPERINTENDENT

“SCHEDULE A”

<u>COMMISSIONER</u>	<u>TITLE</u>	<u>TERM OF OFFICE</u>
John F. Coumatos,	Chairman	January 1, 2025 – December 31, 2027
Theresa M. Black,	Treasurer	January 1, 2026 – December 31, 2028
Scott A. Greco,	Secretary	January 1, 2024 – December 31, 2026