

# **MINUTES**

## **BETHPAGE WATER DISTRICT**

**DATE: November 13, 2025 – 3:00pm**

**Location:** Bethpage Water District, 15 Grumman Road West Suite 1450

**Commissioners and others present:**

John Coumatos Theresa Black Scott Greco Michael Boufis Joseph Daub  
Diana Long Richard Walker Richard Humann Michael Weber Gregory  
Carman Gary Cucchi

**Call to Order: 3:07 pm**

**Minutes of previous meeting:**

Under Review.

**Public Relations: Gary Cucchi**

1. Fall Newsletter:
  - a. Message to community to vote for Commissioner Black's election on 12/9.
  - b. Supt. Boufis and Asst. Supt. Daub to review articles, creative and design layout.
  - c. Mr. Cucchi would like to include quotes from Commissioner Coumatos and Commissioner Greco in various articles.
  - d. Newsletter will be approximately 4 pages and will be mailed before election.
2. Mr. Cucchi plans to review BWD website.
3. Commissioner Coumatos suggested an article about cooperative paving be combined with TOB initiatives.

**Superintendent's Report: Michael Boufis**

1. Supt. Boufis presented the Board with the October Treasurer's report for board signatures.
2. Supt. Boufis presented the board with all 2025 Treasurer reports to date for board signatures. Diana to correct order of signatures for Jan-March Treasurer reports.
3. Supt. Boufis presented the board with the Q3 2025 Budget to Actual Reconciliation.
4. Supt. Boufis presented the board with Resolution 2025-07 Budget Appropriation for the Q3 Budget Transfers. Approved and signed by Commissioners.
5. Supt. Boufis will work with Richard Baldwin to upload signatures to his laptop. BWD will purchase signature pads for sign in but will also print out a physical book present.

6. Supt. Boufis asked the board if they reviewed and accepted the engagement letter from PKF for the audit. Commissioner Black made a motion to accept and Commissioner Greco seconded the motion.
7. Supt. Boufis asked attorney Greg Carman if the Smart Controls invoice should go through the Town for payment. Greg Carman responded that since it is project related, it should get paid through the Town bond.

### **Town of Oyster Bay Bond Claim Forms**

Smart Controls

BPWD2301 – Renovation of Administration Building

Invoice – #1587

Net Payable: \$31,214.00

#### **Correspondence:**

1. Tri-party collateral agreement. Capital One and Bank of NY at 107.5%. dated 11/3/25
2. Supt. Boufis presented the board with the October month-end collateral statement from custodian M&T Bank for the customer ConnectOne Bank on behalf of Bethpage water District in the amount of \$8,817,514.66.
3. Federal Home Loan Bank of New York standby letter of credit dated 10/31/25 for Flushing Bank up to an aggregate of \$11,000,000.00.

#### **Attorney's Report: Gregory Carman**

1. Supt. Boufis will review BWD downloaded database of voters for Commissioner Black's election and compare to tax roll to check that all voters are in the district.

#### **Engineer's Report: Michael Weber**

1. **BPWD1554** - North to South Transmission Main – Phase 2 – (Central Ave.) - Bancker continues installation of main along Stymus Ave. Today (11/13), began installation of watermain and sleeve under LIRR right-of-way. Expect to be complete with work in Central Ave. tomorrow (11/14). Work to continue next week on Stymus Ave. and Prospect St. Anticipate being completed with WM installation by the end of next week. Bancker to perform pressure and sample main from Central Ave. South to Thorne Drive next week. Bancker has requested to saw-cut Central Ave. S. for restoration this Saturday (11/15). At no additional cost, Bancker proposes to schedule restoration work for Central Ave. S. on a future Saturdays to be coordinated with District/H2M to avoid interruption to businesses.  
Phase 3 (Park): Final easement paperwork under review by state counsel. Appraisal valued at \$175,000, which will need to be paid prior to grant of easement. Plans undergoing final updates after QAQC, and to be submitted to Health Department next week for their review.

2. **BPWD2107** - Ion Exchange & AOP Treatment at Plant No. 1 – Site work scope pricing received from PRI. PRI stated if they can commence work by 11/17, then they will be able to complete it by 12/5.  
AC Schultes to jet Well No. 8A as part of redevelopment; expectation to then re-install pump at Well No. 8A before moving on to Well No. 7A.  
PRI completed the roof shingles on the PTA building. The Chimney has been framed out.  
Calgon is scheduled for the week of 12/15 for final ISEP system startup.
3. **BPWD2301** - Renovation of Administration Building – Intricate Tech and Smart Controls continue working to finish the HVAC system. Expect to balance the system within the next few days. Sage Builders working on finishing the Contract G scope.
4. **BPWD2353** – 11 Union Ave. Service Stubs – Contractor submitted paperwork for final payment. H2M sent over District claim voucher and labor affidavit for contractor to fill out. H2M to process final payment and close job once received.
5. **BPWD2501** – Exterior Overcoat of Adams Avenue Elevated Storage Tank – First coat is completed. Caulking and seam sealant is 90% completed. Asst. Supt. Daub verified primary tank color at the meeting on 11/12. The band color must be finalized, Bridgeway provided Sherwin Williams sample charts.

#### **Old Business: Asst. Supt Daub**

1. Transit van needs a new transmission. It is currently at Hardman's and they quoted \$5,800 for a new one. Supt. Boufis will obtain two more quotes for transmission repair.
2. Dave's truck has been repaired and back in service.

**Meeting Adjourned: 4:09 pm**

**Executive Session: 4:10pm – 5:21pm**

Personnel discussion.

Supt. Boufis, Commissioner's John Coumatos, Teri Black, Scott Greco, and Attorney Greg Carman present.

Respectfully submitted by Secretary Scott A. Greco

  
John F. Coumatos, Chairman

  
Theresa M. Black, Treasurer

  
Scott A. Greco, Secretary

  
Sal J Greco, Consultant