

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS  
of

BETHPAGE WATER DISTRICT

held at the office of the District in Bethpage, Nassau County, New York, on the 9th day of January, 2014 at 5:30 P.M.

Present: Commissioners William J. Ellinger  
Gary S. Bretton  
John R. Sullivan

Attorney Michael F. Ingham  
Superintendent Michael J. Boufis  
Consultant Salvatore J. Greco

Reorganization Meeting was then held as follows:

“WHEREAS, in order to provide for the orderly operation of the District, the Board of Commissioners have decided to reorganize the operations of the District as follows”:

William J. Ellinger- Chairman  
John R. Sullivan - Treasurer  
Gary S. Bretton- Secretary

Upon motion duly made and seconded, it was  
RESOLVED that a petty cash fund of \$100.00 (One Hundred Dollars) is established. Superintendent is authorized to disburse funds from petty cash.

Upon motion duly made and seconded, it was  
RESOLVED that a gas mileage reimbursement rate of 0.55 cents per mile is established.

Consulting Engineers

Upon motion duly made and seconded, it was  
RESOLVED that H2M Consulting Engineers be retained as Engineers for the District for the year 2014.

RESOLVED that Pace Analytical Systems be retained as the Testing Laboratory for the District for the year of 2014.

District Accountants

Upon motion duly made and seconded, it was  
RESOLVED that Coughlin, Foundotos, Cullen & Danowski be retained as  
District Accountants for the year 2014.

District General Counsel

Upon motion duly made and seconded, it was  
RESOLVED that Michael F. Ingham of Carman, Callahan & Ingham be  
retained as Attorneys for the District for the year 2014.

Official Newspapers

Upon motion duly made and seconded, it was  
RESOLVED that the Bethpage Tribune be designated as the official  
newspaper for the District for the year 2014.

Designation of Depositories

Upon motion duly made and seconded, it was  
RESOLVED that the following banks were designated as depositories for the  
Bethpage Water District for the year 2014:

Flushing Bank, Garden City, New York  
Capitol One Bank, Stewart Avenue, Bethpage, New York  
TD Bank, Stewart Avenue, Bethpage, New York

Upon motion duly made and seconded, it was  
RESOLVED that Koch Agency be retained as the District's Insurance Agent for  
the year 2014;

District Consultants

Upon motion duly made and seconded, it was  
RESOLVED that Salvatore Greco, Business Management; Richard Baldwin,  
Computer Software; SecureCom, Security System; System Integrated, SCADA; LI  
Control, Instrumentation and Control; and Lexington Technologies, Instrumentation  
and Control be retained as the District's Consultants for the year 2014;

Purchasing Officer

Upon motion duly made and seconded, it was  
RESOLVED that the Superintendent, Michael J. Boufis, is authorized to act as  
the District's Purchasing Officer and incur liabilities on behalf of the District within  
budgetary and bidding limitations, and to execute appropriate documents.

FOIL Access Officer

Upon motion duly made and seconded, it was RESOLVED, that the Superintendent, Michael J. Boufis is hereby designated as the FOIL Access Officer for the District's records.

Discussion was then held on the District's current Policy for Investment Procedures. The Superintendent informed the Commissioners that this policy has been reviewed and there were no changes to the policy. After discussion and further review by the Commissioners, it was decided that the District's Investment Procedures Policy will be adopted. Upon motion duly made and seconded, it was RESOLVED that amended Investment Policy is hereby adopted by the Board of Commissioners;

The Superintendent informed the Commissioners that the New York State Comptroller had promulgated and amended reporting rules for "elected and appointed officials" under 2 NYCRR 315.4 that requires the District to adopt a Standard Work day Resolution at each Reorganization Meeting. After discussion, and upon motion duly made and seconded, the attached Resolution was adopted.

Standard Work Day Resolution

Upon motion duly made and seconded, it was RESOLVED, that the Bethpage Water District hereby establishes the following as standard work day for elected officials and will report the days worked to the New York State and Local Employees' Retirement System based on the actual time records maintained by the District Time Keeping System.

Title Elected Officials	Name	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participating in Employers' Time Keeping System
Commissioner	Gary S. Bretton	6 Hrs/Day	1/1/2013- 12/31/2015	Yes
Commissioner	John R. Sullivan	6 Hrs/Day	1/1/2012- 12/31/2014	Yes

Discussion was held on the District's current policy for procurement procedures. The Superintendent did not recommend any changes to the District's Procurement Policy. District's counsel recommend incorporation of the new procurement authorization afforded to the District by the recent adoption of GML §103(16) expanding the list of authorized municipal purchase groups to include (1) National Joint Purchasing Alliance; (2) Boces Contract. After discussion and further review by the Commissioners, it was decided that the District's procurement policy will be adopted as amended. Upon motion duly made and seconded, it was

RESOLVED that amended Procurement Policy is hereby re-ratified as amended by the Board of Commissioners, (Attached to the end of these minutes).

Discussion was then held on the District's price list for sale of water supplies. The Superintendent informed the Commissioners that the price list was updated in accordance with the 2014 Water Supplies Bid. After the Commissioners reviewed the price list and upon motion duly made and seconded it was

RESOLVED that the District set the 2014 Price List for Sale of Water Supplies based on the 2014 Water Supplies Bid and will keep the schedule on file at the District.

There being no further business, the meeting was, upon motion duly made and seconded, adjourned

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Secretary